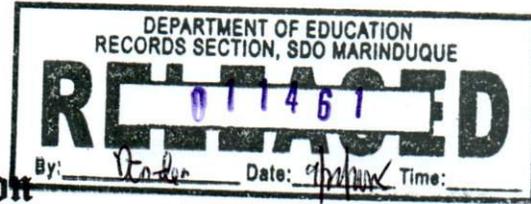




Republic of the Philippines
Department of Education
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

MEMORANDUM

SGOD-2025-154

TO: Asst. Schools Division Superintendent
Chief Education Supervisor, CID/OIC, SGOD
Education Program Supervisors
Public Schools District Supervisors
Administrative Officer V, Administrative Section
Public Elementary and Secondary School Heads, Mogpog District
All Others Concerned

FROM: **LYNN G. MENDOZA, EdD**
OIC, Schools Division Superintendent

SUBJECT: **LEGACY OF SERVICE, ROOTS OF THE FUTURE: A TREE PLANTING ACTIVITY**

DATE: September 22, 2025

1. With reference to the issued Memorandum SGOD-2025-136 titled "Division Calendar of Activities in the Celebration of the 125th Philippine Civil Service Anniversary" dated September 2, 2025, the Schools Division of Marinduque through the School Governance and Operations Division (SGOD) shall conduct a mangrove planting activity titled **Legacy of Service, Roots of the Future: A Tree Planting Activity** on September 24, 2025 at Brgy. Ino, Mogpog, Marinduque.
2. Participants to this activity are SDO-Based personnel. Further, a minimum of 20 non-teaching personnel from Mogpog District are requested to participate in the said activity.
3. Service vehicles shall be provided for the SDO-based personnel. Assembly time is 6:30 am at the Schools Division Office (SDO) Grounds. Participants are advised to wear comfortable clothes and slippers.
4. Attached is the Program of Activities for reference.
5. Immediate dissemination of the contents of this Memorandum is desired.



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LEGACY OF SERVICE, ROOTS OF THE FUTURE: A TREE PLANTING ACTIVITY

September 24, 2025

Brgy. Ino, Mogpog, Marinduque

PROGRAM OF ACTIVITIES

Time	Activity
6:30-7:00AM	Travel Time from SDO Marinduque to Tree Planting Site
7:01-7:30AM	Opening Program <ul style="list-style-type: none">• Preliminaries• Welcome Remarks• Messages• Photo Opportunities• Energizer
7:31-8:30AM	Orientation on Legal Bases and Briefing of the Activity by PENRO-Marinduque
8:31-11:00AM	Tree Planting Proper
11:01-12:00NN	Closing Program <ul style="list-style-type: none">• Awarding of Certificates to Stakeholders and Participants• Recognition of Best Waste Segregation Implementers• Closing Remarks
12:01NN-12:30PM	Travel Time from Tree Planting Site to SDO Marinduque

/SGOD-HRDS-GTP